



LOCAL FOODS - EMPLOYMENT APPLICATION

MGR USE ONLY Int: Y / N MGR: _____
Date: _____ G/C: Y / N

Equal Opportunity Employer: It is our policy to abide by all federal laws prohibiting employment discrimination solely on the basis of a person's race, color, creed, national origin, religion, age, sex, marital status, or physical handicap, except where a reasonable, bona fide occupational qualification exists.

Personal

Today's Date: _____

Name: _____

(Last) (First) (Middle)

Social Security No.: ____ - ____ - ____ Phone Numbers: Cell- () _____ Home- () _____

Address: (Current) _____

(Street) (City) (State) (Zip)

Desired position: _____ Date available for work: _____

of shifts per week? _____ \$ per week? _____

Are there any schedule conflicts? _____

Can you *after employment* submit proof of US citizenship or verification documents of your legal right to work in the US? _____

Have you ever been convicted of a felony, pleaded no contest in a felony, or been convicted of a misdemeanor resulting in imprisonment or a fine over \$500 (Conviction will not necessarily disqualify an applicant)? Yes ___ No ___

If yes, explain: _____

Is there any reason you cannot perform the essential functions of the position for which you are applying? Yes ___ No ___

If yes, explain: _____

We use nuts and other food allergens in our food preparation. Are you allergic to nuts or any other types of foods?

Yes ___ No ___ If yes, explain: _____

Indicate the shifts you are available to work by marking an "X" in the boxes below

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Lunch (9-4)							
Dinner (4-CL)							

Education

Type of School Name and Location of School # of Hours Completed Did you Graduate? Major

Because We're Curious

What city did you grow up in? _____

Special skills/Qualifications: _____

Other languages you can speak: _____

How many days have you called in sick in the last year? _____

In a restaurant, when the phone rings, whose responsibility is it to answer the phone? _____

Whose responsibility is it to clean and re-stock the bathroom? _____

You wake up feeling sick and you're scheduled to work lunch. You should:

- a. Call your manager and tell him you're sick and you can't work.
- b. Go back to sleep and hope that you wake up in time for work and you feel better.
- c. Try and get your shift covered and call in sick if you can't find anyone to work.
- d. Either get your shift covered OR show up for work because there is no such thing as calling in sick in this industry

How late is it acceptable to arrive for a shift without a phone call to let management know that you will be late?

- a. 20 min.
- b. 10 min.
- c. 5 min.
- d. 0 min.

How frequently is it acceptable to call in late?

- a. 1 time a year
- b. 2 times a year
- c. Only in an emergency
- d. 3 times a year

What is a "safe" time to arrive for a 10 a.m. shift? _____

Employment

Please indicate previous employment. Start with the present or most recent position including military service.

1. Employer: _____ Address: _____

Type of Business: _____ Business Phone Number: _____

Supervisors Name: _____ Full Time ___ Part Time ___ Seasonal ___ (check one)

Briefly describe your duties and responsibilities:

Starting Base Salary: _____ Ending Base Salary: _____ Job Title: _____

Starting Date: _____ Leaving Date: _____

Reason for Leaving: _____

2. Employer: _____ Address: _____

Type of Business: _____ Business Phone Number: _____

Supervisors Name: _____ Full Time ___ Part Time ___ Seasonal ___ (check one)

Briefly describe your duties and responsibilities:

Starting Base Salary: _____ Ending Base Salary: _____ Job Title: _____

Starting Date: _____ Leaving Date: _____

Reason for Leaving: _____

3. Employer: _____ Address: _____

Type of Business: _____ Business Phone Number: _____

Supervisors Name: _____ Full Time ___ Part Time ___ Seasonal ___ (check one)

Briefly describe your duties and responsibilities:

Starting Base Salary: _____ Ending Base Salary: _____ Job Title: _____

Starting Date: _____ Leaving Date: _____

Reason for Leaving: _____

Who were you referred to us by? _____

May we contact your present employer? _____

May we contact past employers? _____

Signature: _____

Date: _____